

UGANDA MUSLEM COMMUNITY COLORADO(UMCC)



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ARTICLE 1 – NAME, PURPOSE AND LOCATION

Section 1 – Name:

The name of the association shall be **Uganda Muslim Colorado Community** and shall be referred to as **UMCC**.

Section 2 – Purpose/ Objectives:

- a) UMCC is a non-profit organization incorporated under the laws of the State of Colorado.
- b) UMCC is organized exclusively for integration and development purposes.
- c) To uphold and abide by Shariah (Islamic Law) as stated in the Quran and exemplified by the Sunnah (practice) of Prophet Muhammad (peace and blessings of Allah be upon him).
- d) To organize, conduct and speak at private or public meetings of religious, social or other nature on the welfare of Muslim communities.
- e) To provide a variety of services which shall include but are not limited to the following.
 - I. Religious.
 - II. Education.
 - III. Build masjids, schools, and water needs as required for the under privileged communities.
 - IV. Funeral and burial arrangements.
 - V. Promote brotherhood and sisterhood among the Muslims.
 - VI. Conduct social, cultural, religious and other activities according to Qur'an and Sunnah.
 - VII. Marriage.
 - VIII. Counselling.
 - IX. Employment placement
 - X. Management of Trust and Zakat funds.
 - XI. Communication services.
 - XII. Endeavor to make Islamic teachings known to interested non-Muslims. and to make Da'awah in the community
- f) To promote closer cooperation between the association and other communities including international organizations.

- g) To promote and maintain unity among the Muslims and other communities.

Section 3- Location.

The Offices will be in Colorado with the premises and address yet to be determined.

ARTICLE 2- MEMBERSHIP

Section 1- Members.

- a) The membership of the Association shall consist of all members.
- b) Any Moslem in the community shall be a member
- c) Members shall agree and obey the Bylaws/ Constitution.
- d) A member to hold office in the Executive Council or at any Committee of the association shall be at least 18 years of age and above.
- e) There shall be an Executive Council made up of the elected office holders in the association.
- f) There shall be a turn-over (election) in all elected positions every two (2) years. All offices or positions will be dissolved and become vacant. This is meant to give a chance to all members of the association to participate in any kind of responsibility. There will be one week after the dissolved time to enable members to prepare and campaign for any office. During the week Imam will act as a caretaker and overseer of the election.
- g) **Every Family shall pay one hundred dollars (\$100) every calendar year. This money is to run the needs of the association including but NOT limited to, Emergencies within Muslim families within Colorado or even the underprivileged living overseas, Picnic expenses, website annual subscription, and other association related matters.**

Section 2- The Executive Committee.

- a) Gender representative shall be observed.

The Executive Committee shall have ten (10) elected members for a term of two (2) years as stipulated in section 1- f as follows.

- I. Chairman/ Research
- II. Senior Advisor
- III. Imam
- IV. Treasurer
- V. Secretary
- VI. Woman Committee Representative
- VII.

Section 3- Affiliates.

- a) An Affiliate shall be any person who is a friend to Muslims
- b) and interested in Islamic activities.
- c) An Affiliate shall neither be eligible to vote in an election nor hold any elected office.

ARTICLE 3- THE GENERAL BODY

Section 1- General Body

The General Body shall consist of all Members of the Association

Section 2- Responsibility

The General Body shall be responsible for:

- a) Electing the Executive Council of the Society.
- b) Exercising all powers necessary to promote the objectives of the Association.
- c) Dissolving the Executive Council or unseat any of its members by passing a vote of no confidence and appointing three members to be the interim.
- d) Involving and participating in all association activities.

ARTICLE 4- MEETINGS

Section 1- Meeting Attendance Discipline

- a) There shall be at least one (1) general body meeting every month.
- b) The Chairman shall oversee all meetings. In the Chairman's absence, the Vice Chairman shall be in charge.
- c) The Chairman shall always communicate the venue and time of the General Meeting to the members.
- d) The Chairman shall exercise the powers entrusted to him/ her by the Association Members to run all meetings in an orderly and disciplined manner.
- e) Members shall demonstrate the highest level of discipline while attending meetings. Members should **NOT** behave in the following manners: These include but not limited to the following.
 - I. Random discussion or talking without permission from Chairman.
 - II. Speaking or presenting information without permission from the Chairman.
 - III. Rapid interventions without asking for point of order or permission from chairman.

Section 2 - Special meetings.

- a) Special meetings of the executives shall be called upon the request of the chair, or one-third of the executive. Notices of special meetings shall be sent out by the secretary to each executive member at least two weeks in advance.

The venue of special meetings shall always be determined by the executive.

ARTILE 5 – RESPONSIBILITIES OF EXECUTIVE MEMBERS

Section 1- Chairman

The Chairman shall be responsible for.

- a) The general management of activities of the Association.
- b) Directing and coordinating all activities necessary to achieve the objectives of the Association.
- c) Formulating agendas, calling and presiding over meetings of the Executive and for the entire Community.
- d) Controlling funds and expenses of the Association.
- e) Forming various ad hoc committees with approval of the Executive Council.

Section 2- Imam

The Imam and his Assistant responsibility shall be to.

- a) Give the Khutbah (sermon) and lead prayer for Jumu'ah and Eid Prayers.
- b) Provide funeral services and guidance.
- c) Conduct matrimonial services.
- d) Teach or Madrasa to the community.
- e) Offer Islamic family, youth counseling and guidance as needed.
- f) Provide Hadith studies, and other Islamic topics to increase knowledge and provide for spiritual growth of community members.
- g) Participate in the community activities that further good interfaith and public relations for Islam and Muslims.
- h) Develop and implement educational and extracurricular programs for the youth.
- i) Guidance on management of Trust and Zakat funds.

Section 5- Treasurer

The Treasurer shall be responsible for.

- a) Oversee the management of the financial affairs of the organization.
- b) Keep up-to-date records as well as an audit trail for all transactions.
- c) Paying out funds belonging to the Association for the purpose specified by the Executive Committee on a proper order signed by the Secretary and countersigned by the Chairman of the Executive Committee.
- d) Depositing funds of the Association in an authorized bank as selected by the Executive Committee. Such deposits will be made in the name of the Association and submitted to the Executive Committee annually, or more frequently as the committee requires accompanied with a detailed financial report.

Section 6- Secretary

The Secretary shall be responsible for.

- a) Preparing and maintaining the minutes of all general body meetings.
- b) Communicating meeting minutes through the WhatsApp forum to the general body no later than forty-eight (48) hours preceding the general body meeting.

- c) Maintaining an accurate record of the general body
- d) Taking attendance at all meetings and activities together with reserving locations for meetings and events.

Section 7- Women Committee Representative

The Woman Committee Representative shall be responsible for.

- a) Promoting and raising women issues
- b) Grooming potential sisters to run for executive committee positions.
- c) Coordinating women and girl kid classes.

ARTICLE 6 – COMMUNICATION.

Section 1 – Call for meetings:

- a) All Meetings announcements shall be communicated through phone calls or on the WhatsApp forum
- b) Any member who wishes to call for a meeting of any nature shall have at least three (3) other members to second his or her reason for the call prior to communication on the forum. Members shall not use the UMCC forum for other social interactions. This includes but is not limited to.
 - I. Posting, commenting and sharing of sports team(s) and our personalities. For example, Broncos, M.A.N.U, Liverpool, etc.
 - II. News updates
 - Social media links except for some links.
- c) The UMCC forum shall be used for only Muslim teaching, Development, Islamic communications and information concerning or related to the association.

ARTICLE 7 – SOCIALIZATION

Section 1 – Eid Picnic

- a) There shall be two (2) Eid gatherings/picnic's every year as known by the Islamic calendar year.
- b) During the holy month of Ramadhan, there shall be a Weekly gathering at a member's house as designated where Iftar/the break of fast can be held
- c) A general meeting shall be held by all members before every Ramadhan in preparation of whom (this being any member picking a day) and where (preferably their house) to host Iftar and all of its entirety.
- d) In the interest of promoting the brotherhood and sisterhood among the Muslim community, there shall be a regular and casual visitation to a Muslim family house on a selected day of a weekend. The reason for this is to keep and remain in touch with the community members.

ARTICLE 8 - AMENDMENTS

Section 1 - Amendments:

These bylaws may be amended when or if necessary, by three quarters majority of the association members. Proposed amendments must be submitted to the Secretary to be sent out with regular member announcements.

ARTICLE 9- CERTIFICATION

These bylaws were approved at a meeting of the members by three quarters majority vote on this date of: _____

Secretary's name; _____

Signature; _____

Date: _____

Imam's name; _____

Signature; _____

Date: _____

NOTE: In case of dissolution, the association assets shall be donated to any charity available.

The primary point of contact for this association is the current chairman or Secretary.